Appendix One

Procedures for Preventing Bullying and Cyberbullying.

‘Our vision is to encourage students to strive to reach their full potential within a safe, nurturing, learning environment built on respect.’

For us to reach our vision, we endeavour to reduce the possibility of bullying occurring. This is achieved through

- Inclusive approach to curriculum
- SWPBS
- Student support programs
- Chaplaincy
- Community involvement in our school
- No tolerance of bullying behaviours.

We define bullying as targeted, ongoing repeated behaviour, often occurring as a result of a real or perceived imbalance of power between individuals or groups.

Bullying may be expressed as

- Verbal aggression
- Physical aggression
- Offensive images or messages by phone or internet
- Intimidation
- Graffiti
- Persistent teasing/taunting/name calling

Bullying may relate to

- Race/religion/culture
- Appearance
- Disability
- Gender

In any situation, bullying needs to be identified as being different from everyday conflict which is dealt with through the processes outlined in the Responsible Behaviour Plan for Students. The ongoing targeting nature of bullying requires high level intervention.

Intervention for bullying includes

- Modified play times
- Individual behaviour flow charts
- Restorative justice
- AVT Behaviour
- GO counselling
- In house/external suspension
- Home/school communication

Cyber Bullying

Technology devices includes, but is not limited to, electronic games, PDAs, cameras, mobile phones, MP3/MP4 players, iPods, laptop computers.

Students requiring the use of any such device to support a medical or learning condition, should make special arrangements with the school administration

To specifically address the occurrence of cyber bullying, we

- Request that no technology devices are brought to school
- Request that if devices are brought to school, they are handed in to the office during school hours
- Insist that all photographs of school activities be taken on school cameras, with the exception of special occasions eg school excursions, where the use of private cameras is to be under the supervision of the attending staff
- Disallow the producing and sending home of compact discs containing images of students
- Clearly define the expectations on the use of technology devices to students and parents

Expectations of the Correct Use of Technology Devices
• Devices are to be turned off and handed in to the office for safe keeping
• Images or voice recordings are ONLY to be made of any individual or group with their permission
• All images or voice recordings are to be made on a school device and at the direct instruction of a teacher for learning or recording purposes eg photographs for an end of year celebration
• No technology devices of any description are to be taken into areas such as bathrooms or changing rooms or into rooms in which academic testing is occurring
• Persons receiving offensive messages in the form of text messages, images etc, are to keep the evidence and immediately report the occurrence to the school administration
• All recordings of voice or image are to be placed in the relevant school file and then immediately deleted from the device
• No recordings are to be disseminated in any way into the larger community if such could cause harm or bring disrepute upon individuals or the school

Consequences for misuse of technology devices

Students who break any of the above are deemed to be in breach of school policy. The following responses to such breaches may occur

• Technological devices will be confiscated and held in the school office for collection by parents
• Devices thought to contain evidence of criminal activity or evidence that is of a nature prejudicial to the school and/or a member of the school community will be brought to the attention of the Queensland Police Service
• Student Disciplinary Action